

# **DOKU FEST**

## **NGO DOKUFEST**

**Independent Auditor's Report and Individual Financial Statements  
for the year ended December 31, 2021**

**TABLE OF CONTENTS**

**PAGE**

AUDITOR'S REPORT

STATEMENT OF FINANCIAL POSITION

1

STATEMENT OF PROFIT OR LOSS

2

STATEMENT OF CHANGES IN NET ASSETS

3

STATEMENT OF CASH FLOWS

4

NOTES TO THE FINANCIAL STATEMENTS

5



## INDEPENDENT AUDITOR'S REPORT

### To the Management of DOKUFEST

#### ***Opinion***

We have audited the accompanying financial statements of DOKUFEST, which comprise the statement of financial position as at December 31, 2021 and the statement of profit or loss, statement of changes in fund balances and statement of cash flow for the year then ended, and other explanatory notes.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of DOKUFEST as of December 31, 2021, results of its operation and the cash flow for the year then ended in conformity with actual laws and with individual agreements between KCSF and grantees.

#### ***Basis for Opinion***

We conducted our audit in accordance with International Standards on Auditing (with the application of ISA 700). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements. We are independent of the Business in accordance with International Ethics Standards Board for Accountants Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### ***Responsibilities of Management and those charged with Governance for the financial statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with modified cash basis principle, applicable laws and the internal controls that the management deems necessary to enable the preparation of financial statements without material misstatement due to fraud or error.

For the financial statements' preparation, management is responsible for assessing the organization's ability to sustainability in the future, disclosing, as necessary, future sustainability issues and using the accounting continuity principle unless management intends to liquidate the Organization or Interrupt the operation, or there is no other possible alternative than to do it.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### ***Auditor's Responsibilities for the Audit of the financial statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in

total, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Armend Osaj – Statutory Auditor  
ACA – Audit & Consulting Associates  
Prishtine, Kosove  
March , 2022



**DOKUFEST**  
**Statement of Financial Position**  
**For the year ended December 31, 2021**

	Note	31 December 2021 (në EUR)	31 December 2020 (në EUR)
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	3	211,924	141,095
Trade receivables	4	13,556	17,155
Inventory		8,186	8,198
Total current assets		<u>233,666</u>	<u>166,448</u>
<b>Non-current assets</b>			
Property, plant and equipment	5	31,380	25,867
Total non-current assets		<u>31,380</u>	<u>25,867</u>
<b>TOTAL ASSETS</b>		<b>265,046</b>	<b>192,315</b>
<b>SHAREHOLDERS EQUITY, RESERVES AND LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade Payables	6	9,867	6,214
Deferred revenues	7	168,154	100,874
Total current Liabilities		<u>178,022</u>	<u>107,088</u>
<b>Non Current Liabilities</b>			
Liabilities for loans, deposits		-	-
Total non-current liabilities		-	-
<b>Shareholders Equity and Reserves</b>			
Initial Capital		-	-
Retained earnings		85,226	85,962
Net Profit/(Loss) for the period		1,799	(736)
Total Shareholders, Equity and Reserves		<u>87,025</u>	<u>85,226</u>
<b>TOTAL SHAREHOLDERS EQUITY, RESERVES AND LIABILITIES</b>		<b>265,046</b>	<b>192,314</b>

The financial statements have been signed on March, 2022 by:

  
**Linda Llulla - Gashi**  
 Executive director

  
**Eroll Shporta**  
 Legal authorized repres.

  
**Arlind Kirajtani**  
 Finance Manager



The accompanying notes from 1 to 11 form an integral part of these financial statements

**DOKUFEST**  
**Statement of Profit or Loss**  
**For the year ended December 31, 2021**

---

		<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
<b>Incomes</b>	<b>Note</b>		
Incomes	<b>8</b>	601,020	430,646
<b>Total incomes</b>		<u>601,020</u>	<u>430,646</u>
Cost of good sold	<b>9</b>	5,605	2,553
<b>Gross Profit</b>		<u>595,415</u>	<u>428,093</u>
<b>Expenses</b>			
Salary expenses	<b>10</b>	212,342	178,026
Administrative expenses	<b>11</b>	371,274	243,163
Depreciation expenses	<b>5</b>	9,882	7,640
<b>Total expenses</b>		<u>593,498</u>	<u>428,829</u>
<b>Profit/Loss before taxes</b>		<u>1,917</u>	<u>(736)</u>
Tax on profit		<u>118</u>	-
<b>Net Profit/ Loss</b>		<u>1,799</u>	<u>(736)</u>

The accompanying notes from 1 to 11 form an integral part of these financial statements

# DOKUFEST

## Statement of Cash Flows

For the year ended December 31, 2021

	31 December 2021 (në EUR)	31 December 2020 (në EUR)
<b>Cash Flow from Operating activities</b>		
Profit/(Loss) for the period	1,799	(736)
Adjusted for:		
Depreciation	9,882	7,640
Change in inventory	12	-
Change in receivables	3,598	(4,497)
Change in payables	3,653	(10,877)
Change in other assets	-	(14,043)
Change in other liabilities	-	99,131
Deferred revenues	67,280	-
<b>Net cash from Operations</b>	<b>86,225</b>	<b>76,618</b>
<b>Cash Flow from Investing activities</b>		
Aquisition of property, equipment	(15,396)	(14,642)
Other payment- withdrawal from investment activities	-	-
<b>Net cash from Investing activities</b>	<b>(15,396)</b>	<b>(14,642)</b>
<b>Cash Flow from Financing activities</b>		
Other payments - withdrawal of dividend	-	-
Cash paid for others financing activities	-	-
<b>Net cash from Financing activities</b>	<b>-</b>	<b>-</b>
<b>Net increase in cash and cash equivalentents</b>	<b>70,829</b>	<b>61,977</b>
Cash and cash equivalentents at 1 January	141,096	79,119
<b>Cash and cash equivalentents at 31 December</b>	<b>211,925</b>	<b>141,096</b>

The accompanying notes from 1 to 11 form an integral part of these financial statements

**DOKUFEST****Statement of Changes in Equity  
For the year ended December 31, 2021**

---

	<b>Capital and Reserves (in EUR)</b>	<b>Retained Earnings (in EUR)</b>	<b>Total Equity (in EUR)</b>
<b>Beginning balance on January 01, 2020</b>	-	<b>85,962</b>	<b>85,962</b>
Net Profit/ (Loss) for the year	-	(736)	(736)
Withdrawal dividend	-	-	-
<b>Ending balance December 31, 2020</b>	<u>-</u>	<u><b>85,226</b></u>	<u><b>85,226</b></u>
<b>Beginning balance on January 01, 2020</b>	-	<b>85,226</b>	<b>85,226</b>
Net Profit/ (Loss) for the year	-	1,799	1,799
Withdrawal dividend	-	-	-
<b>Ending balance December 31, 2020</b>	<u>-</u>	<u><b>87,025</b></u>	<u><b>87,025</b></u>

The accompanying notes from 1 to 11 form an integral part of these financial statements



# **DOKUFEST**

## **Notes to the Financial Statements**

**For the year ended December 31, 2021**

---

### **1. INTRODUCTION**

DOKUFEST organization is registered as a non-governmental organization according to law No. 06 / L-43 "Freedom of Association in Non-Governmental Organizations" with number 5102107-0 and fiscal number 600230255 based in Prizren.

Established in 2002, with the aim of reviving cinema and cultural life in Prizren, DokuFest has grown and expanded into the most important documentary and short film festival in Southeast Europe and since 2019 is the BAFTA qualifying short film festival. Photographic documentary exhibitions, debates, master classes and live music performances are all part of the 9 days of the festival.

In addition to organizing the festival, DokuFest for a whole decade is implementing other projects within the year, which are mainly related to the use of documentaries as educational tools for various issues that exist in our society, including the creation of cinemas clubs and media the first high schools in Kosovo.

Today, thanks to the tireless commitment of generations of young people who have contributed to the growth of DokuFest, the city of Prizren is among the 10 European cities with the largest number of cinemas per capita. DokuFest has managed to educate whole generations of young filmmakers, which has contributed to the internationalization and extraordinary success of Kosovar cinematography.

**DOKUFEST**  
**Notes to the Financial Statements**  
**For the year ended December 31, 2021**

---

**2. BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**2.1 Basis of preparation**

The Financial Statement for the Organization is based on accounting based on income and expenditure data. The material bases are in more detail in the accounting policies set out below.

**2.2 Currency of presentation**

The reporting currency of DOKUFEST is the European Union currency unit Euro (“EUR”).

**2.3 Foreign currency exchange**

The organization does not perform transactions in foreign currencies.

**2.4 Expenses**

Expenses incurred are recognized in the relevant period on a cash basis.

**2.5 Income recognition**

Income from grants are recognized as income on the period when received. At the end of the year the excess amount of income over expenses is treated as balance carried forward to the next period.

**2.6 Employee benefits**

The Organization, in the normal course of business, makes payments to the State budget of on behalf of its employees. The majority of the Organization’s employees are members of the State pension plan. All such contributions to the mandatory government pension schemes are expensed when incurred. The Organization does not operate any other pension scheme or postretirement benefit plan and, consequently, has no obligation in respect of pensions. In addition, the Organization has no material obligations to provide further benefits to current and former employees.

**DOKUFEST**  
**Notes to the Financial Statements**  
**For the year ended December 31, 2021**

---

**3. Cash and cash equivalents**

	<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
<b>Cash and cash Equivalents</b>		
Cash in bank	211,201	140,849
Petty cash	724	246
<b>Total cash and cash equivalents</b>	<u><u>211,924</u></u>	<u><u>141,095</u></u>

**4. Trade Receivables**

	<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
<b>Trade receivables</b>		
Trade receivables	57	4,497
Supplier prepayments	2,925	-
Prepaid expenses	405	494
Tax receivables (VAT)	10,170	12,164
<b>Total trade receivables</b>	<u><u>13,556</u></u>	<u><u>17,155</u></u>

**DOKUFEST**  
**Notes to the Financial Statements**  
**For the year ended December 31, 2021**

**5. Property, plant and equipment**

	Land	Buildings	Furniture & equipment, computers	Total
<i>Cost</i>				
<b>At January 01, 2020</b>	-	-	160,304	160,304
Additions	-	-	14,642	14,642
Disposals	-	-	-	-
<b>At December 31, 2020</b>	-	-	174,945	174,945
<b>At January 01, 2021</b>	-	-	174,945	174,945
Additions	-	-	15,396	15,396
Disposals	-	-	-	-
<b>At December 31, 2021</b>	-	-	190,341	190,341
<i>Accumulated depreciation</i>				
<b>At January 01, 2020</b>	-	-	141,439	141,439
Depreciation for the year	-	-	7,640	7,640
Other disposals	-	-	-	-
<b>At December 31, 2020</b>	-	-	149,079	149,079
<b>At January 01, 2021</b>	-	-	149,079	149,079
Depreciation for the year	-	-	9,882	9,882
Other disposals	-	-	-	-
<b>At December 31, 2021</b>	-	-	158,961	158,961
<i>Net value</i>				
<b>At December 31, 2021</b>	-	-	31,380	31,380
<b>At December 31, 2020</b>	-	-	25,867	25,867

**6. Trade payables**

	31 December 2021 (in EUR)	31 December 2020 (in EUR)
<b>Trade payables</b>		
Trade payables	5,422	3,668
Tax payable (payroll tax, rent, etc.)	4,446	2,546
<b>Total trade payables</b>	<u>9,867</u>	<u>6,214</u>

**DOKUFEST**  
**Notes to the Financial Statements**  
**For the year ended December 31, 2021**

---

**7. Deferred revenues**

	<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
<b>Deferred Revenues</b>		
SIDA	106,353	-
EU - How Do I See You	19,039	-
KK Project	5,490	-
MKRS project	37,273	-
Other deferred revenues	-	100,874
<b>Total deferred revenues</b>	<u><u>168,154</u></u>	<u><u>100,874</u></u>

**8. Incomes**

	<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
<b>Incomes</b>		
Incomes	68,005	60,208
Donations	533,015	370,438
<b>Total incomes</b>	<u><u>601,020</u></u>	<u><u>430,646</u></u>

**9. Cost of good sold**

	<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
<b>Cost of good sold</b>		
Stocks in the beginning	8,198	1,844
Purchases during the year	5,592	8,907
Stocks at the end	8,186	8,198
<b>Total cost of good sold</b>	<u><u>5,605</u></u>	<u><u>2,553</u></u>

**10. Salary Expenses**

	<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
<b>Salary expenses</b>		
Gross salary expenses	202,231	169,548
Contribution expenses	10,112	8,478
<b>Total salary expenses</b>	<u><u>212,342</u></u>	<u><u>178,026</u></u>

**DOKUFEST**  
**Notes to the Financial Statements**  
**For the year ended December 31, 2021**

---

**11. Administrative expenses**

<b>Administrative expenses</b>	<b>31 December 2021 (in EUR)</b>	<b>31 December 2020 (in EUR)</b>
Material expenses for work	-	9
Material expenses for office	6,345	2,324
Expenses for equipment up to 1000 Euros	8,031	12,094
Expenses for scenography	9,389	1,853
Expenses of printing tickets, posters	7,884	4,877
Fiscal cash expenses	59	20
Performance expenses	12,978	-
Sound expenses	5,270	398
Audit expenses	1,900	1,900
Reward expenses for companies	8,500	9,000
Taxi expenses	1,669	200
Advertising and marketing expenses	12,413	8,110
Representation expenses	21,932	5,952
Web design expenses	3,781	11,602
Film production editing expenses	500	500
Expenses for publication in newspapers	250	25
Hygiene expenses	883	530
Insurance expenses	1,205	483
Waste expenses	232	106
Vehicle registration expenses	226	123
Vehicle insurance expenses	438	175
Consulting expenses	2,640	9,360
Expenses on services from non-residents 5%	4,676	1,629
Rent a car expenses	686	-
Internet expenses	145	270
Training expenses for quick books	25	1,050
Online program expenses	-	200
Expenses for creating video channels	-	212
Expenses for trademark registration	50	40
Expenses for communication with zoom media	27	304
Disinfection expenses	85	39
Masks expenses	457	675
Expenses for creating video tutorials	1,500	7,950
Expenses for photography services	1,800	200
Expenses for securing funds	2,180	-
Participation expenses project EU	740	-
Expenses for organizing the event	850	-
Audit expenses	3,488	-
Other expenses	1,200	-
Scene Kalaja expenses	480	-
Expenses for digital media	4,500	-
Movie ticket expenses	200	-
Expenses for ads,t-shirts, bags	9,856	-
Membership expenses	60	-
Platform development expenses	4,465	-

## DOKUFEST

### Notes to the Financial Statements

For the year ended December 31, 2021

---

Expenses for office renovation	1,247	-
Expenses for volunteers	12,780	-
Event expenses	13,871	-
Copyright expenses	430	320
Authority rights expenses	18,040	21,276
Expenses for filming	-	500
Bank provisions	4,081	3,717
Vehicle maintenance fee	336	1,452
Expenses for participation in the festival	559	985
Translations expenses	14,266	15,214
Official travel expenses	2,633	2,309
Accounting expenses	3,350	3,000
Workshop expenses	-	1,100
Postage and delivery expenses	341	1,320
Project expenses	49,187	55,558
Rental expenses	15,355	4,874
Hotel expenses	28,062	2,595
Fuel expenses	4,366	2,739
Telephone expenses	1,072	513
Electricity expenses	2,885	2,633
Expenses for travel of guests-tickets	13,382	-
Transportation expenses	3,360	1,140
Shipping expenses	-	42
Expenses for abroad services	12,975	18,475
Non disscountable expenses	24,702	21,190
<b>Total administrative expenses</b>	<b>371,274</b>	<b>243,163</b>

---

---

## DOKUFEST

### Notes to the Financial Statements

For the year ended December 31, 2021

#### 12. Donations

Nr.	Donacionet	2021	2020
1	EU How do I see you	95,922	118,579
2	GIZ	22,168	49,280
3	FDFA	-	40,640
4	NED - National Endowment for Democracy	58,626	40,596
5	KCSF-kthim I mjeteve proj. KSCF-172.32	(172)	31,735
6	Unspent amount Kos.Civ soc.foundat.	(2,013)	-
7	Kthim i nje pjese pag.50% Donacion Obala Art Center	160	-
8	Rockefeller Brothers Fund	28,366	31,685
9	Ministria e Kulturës	40,000	30,000
10	KK Prizren	44,500	22,500
11	OSCE	-	21,000
12	ProCredit Bank	30,000	20,000
13	Stichting Prince Claus Fund	8,265	18,424
14	KFOS	-	18,000
15	Zyra e Presidentit	10,000	10,000
16	SIDA	173,967	-
17	DUA AG	2,500	-
18	Kurzfilmtage Winterthur Austri	-	7,303
19	Ambasada Austriake	4,927	5,017
20	Fondi I Ballkanit Perëndimor	-	2,750
21	Ambasada Franceze	1,500	1,000
22	Ambasada Gjermane	1,300	1,000
23	Axel Hoershlmaan	-	1,000
24	UNDP	8,000	-
25	Ambasada Zvicrrane	18,146	-
26	Dekra	2,500	-
27	Ambasada Norbegjeze	3,500	-
28	Obl. I fatures kalon ne donacion marreveshje	15,003	-
29	LENS	1,620	-
30	IPKO	9,010	-
31	KIKXXXL & Evrotarget	2,500	-
32	MTH Thesari I Kosovës	20,000	-
33	Donacionet deri në 5,000	-	1,776
	<b>Totali I donacioneve</b>	<b>600,295</b>	<b>472,284</b>

#### 13. SUBSEQUENT EVENTS

##### COVID-19

The situation created by COVID-19 and as a result of the measures imposed by the Government of Kosovo, has affected the reduction and obstacles in activities. It can also have an effect on the organization's future operations.

At the time of preparation of the audit report, the organization has continued operations and has been able to meet its obligations, therefore the report is prepared using the basis of continuity.





## INDEPENDENT AUDITOR'S REPORT

### To the Management of DOKUFEST

#### *Opinion*

We have audited the accompanying financial statements of DOKUFEST, which comprise the statement of financial position as at December 31, 2021 and the statement of profit or loss, statement of changes in fund balances and statement of cash flow for the year then ended, and other explanatory notes.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of DOKUFEST as of December 31, 2021, results of its operation and the cash flow for the year then ended in conformity with actual laws and with individual agreements between KCSF and grantees.

#### *Basis for Opinion*

We conducted our audit in accordance with International Standards on Auditing (with the application of ISA 700). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements. We are independent of the Business in accordance with International Ethics Standards Board for Accountants Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and those charged with Governance for the financial statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with modified cash basis principle, applicable laws and the internal controls that the management deems necessary to enable the preparation of financial statements without material misstatement due to fraud or error.

For the financial statements' preparation, management is responsible for assessing the organization's ability to sustainability in the future, disclosing, as necessary, future sustainability issues and using the accounting continuity principle unless management intends to liquidate the Organization or Interrupt the operation, or there is no other possible alternative than to do it.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### *Auditor's Responsibilities for the Audit of the financial statements*

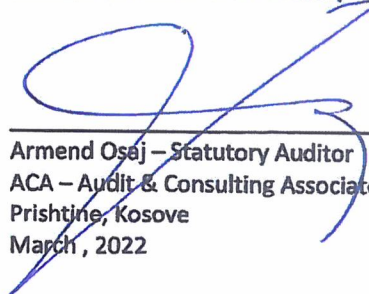
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in

total, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

  
Armend Osaj – Statutory Auditor  
ACA – Audit & Consulting Associates  
Prishtine, Kosove  
March, 2022

