

RULES & REGULATIONS

1.1. About the festival:

DokuFest festival is an annual event based at the EUROPA Cultural Center, open-air theatre "LUMBARDHI" and House of Culture in Prizren. Other temporary venues in the city also serve for the organizational purposes of the festival. Prizren municipality as well as other associations, organizations, institutions and sponsors provides its subsidies. The next edition of the festival takes place August 3-11, 2018.

1.2. Submissions and entry fees:

1.3. Submission to the Festival is open to short and feature length documentaries as well as to fiction, animation and experimental short films. Duration for the short films is limited to 30 minutes and for short documentaries to 45 minutes. There is no limitation in length for feature documentaries. An entry fee of 17.00 (USD) \$ for feature length films and 8.00 (USD) \$ for short films apply with the exception of Kosovo films or co-productions with Kosovo, for which no submission fee applies when submitted for national competition.

1.4. Films that promote racism, or any other form of intolerance, or those that promote pornography, shall not be taken into consideration.

1.5. Films can only be submitted through online submission platforms FilmFreeway, Festhome and Reelport.

1.5. Deadlines for submissions:

The deadlines for applying to DokuFest 2018 are:

* Regular deadline: February 28, 2018 for films completed after January 1, 2017.

* Late bird deadline: April 15, 2018 for films completed after January 1, 2018 and those that missed regular deadline.

1.5 Screening formats: The festival is able to screen DCP, Digital files (PRORES, MOV, MPEG), BLU RAY and 16 mm.

2. PROGRAM

2.1 The festival program consists of competitions and special programmes:

Competitions:

BALKAN DOCUMENTARY COMPETITION: for short and feature length documentaries from Balkan countries: (Kosova, Albania, Serbia, Montenegro, Greece, Bulgaria, Romania, Slovenia, Bosnia and Herzegovina, Croatia, Macedonia and Turkey).

INTERNATIONAL DOCUMENTARY COMPETITION: for short and feature length documentaries from all countries of the world.

HUMAN RIGHTS COMPETITION: for short and feature length documentaries dealing with the issues of human rights.

GREEN COMPETITION: for short and feature length documentaries dealing with problems as well as issues of protection of the environment.

SHORT FILM COMPETITION: for short fictions, animations and experimental films from all countries of the world.

NATIONAL COMPETITION: for documentaries, short fictions and animations made in official languages of Kosovo and/or by filmmakers from Kosovo and Albania or co-produced with production companies from Kosovo.

Note: Only Kosovo premieres will be eligible for submission for the National Competition. Films selected for the National Competition must not have been screened, commercially released or broadcasted in Kosovo before the festival (this includes festival selection, theatrical release and TV broadcasting).

SPECIAL PROGRAMMES: In addition to competitions festival presents a number of special presentations and thematically curated programs.

2.2 During the Festival five international juries select one winner in each of the competitions. Each prize goes to the director(s) of the winning films and each director receives a cash prize ranging from 500 – 1.500 Euros. In addition to the prize the juries can hand out a Special Mention within each competition category.

2.3 After accepting the invitation to participate in one of the competition categories, the film in case cannot be withdrawn.

2.4 Participants are urged to make available all requested publicity material for promotion.

2.5 Producers and distributors of participating/winning films are requested to include in future promotional material the mention of participation in/winner of official competition at DokuFest 2018, along with the Festival's logo, available on request by e-mail at info@dokufest.com

3. JURY & AWARDS

3.1. The management of the festival appoints independent international juries for each competition categories. The juries will decide about awards. The jury's decision is final and jury does not need to justify their decision.

3.2. Festival will present following awards:

BEST BALKAN DOCUMENTARY AWARD endowed with 1.500 Euro in cash and a trophy

BEST INTERNATIONAL DOCUMENTARY FEATURE AWARD endowed with 1.000 Euro in cash and a trophy

BEST INTERNATIONAL DOCUMENTARY SHORT AWARD endowed with 500 Euro in cash and a trophy

GREEN DOC AWARD endowed with 1.000 Euro in cash and a trophy

AUDIENCE AWARD endowed with 1.000 Euro in cash and a trophy

HUMAN RIGHTS AWARD endowed with 1000 Euro in cash and a trophy

BEST SHORT FILM AWARD endowed with 500 Euro in cash and a trophy
BEST NATIONAL FILM AWARD endowed with 500 Euro in cash and a trophy

VAT will be excluded from the award amount as per Kosovo applicable laws on VAT.

4. PREVIEW LINKS AND SCREENERS

4.1. Requested materials:

The applicant is requested to either submit an online preview link or send a DVD / Blu-Ray screener of the film. Please indicate in the entry form if the submission is a rough cut or a work in progress. Please note that DVDs / Blu-Rays will not be returned.

4.2. Address:

All DVD / Blu-Ray screeners and other physical material should be sent to:
DokuFest-Int.Documentary and Short Film Festival
Att: Programme Dept.
Marin Barleti st.nn/Kompleksi Europa
20000 Prizren
REPUBLIC OF KOSOVO

Phone: +381 29 233718

e-mail: info@dokufest.com

4.3 Please mention "Temporary export. For cultural purpose only. No commercial value. Insurance value for custom purpose only. No commercial transaction involved." and mark "No value", or not more than "10 US\$".

5. SELECTION

5.1. Based on the budget availability filmmakers having their film selected for competitions will be invited to Prizren to personally present their films at the festival.

5.2. On July 3, 2018 the official selection will be published on the festival's website. We kindly ask producers and filmmakers to refrain from announcing the selection before that date.

5.3 Due to large number of submissions only submitter of the selected film will be notified.

6. SELECTED FILMS AND MATERIALS

6.1. Requested materials:

The Festival must receive a completed entry form as well as the materials requested below for all selected films in order to compile the festival catalogue and online presentation of the programme. The requested materials should be submitted as soon as possible upon acceptance of the invitation, but no later than June 25, 2017. The Festival accepts no liability for inaccuracies in submitted materials. The written programme notes are entirely at the discretion of the Festival.

6.2. Catalogue credits:

The festival catalogue will include the following technical and artistic credits: original title, international title, director, running time, country(ies) of production, year of production, production company, producer, and contact / world sales.

6.3. Press kits:

Selected films are invited to upload press kits / EPKs.

6.4. Stills:

All submitted films are requested to provide a selection of stills in high resolution (print quality) for promotional and press use.

6.5. Video files:

Films selected for the festival are requested to provide a trailer and a downloadable video file of the final version of the film (in the h.264 .mov format) for internal and press use. The festival has permission to use excerpts from selected films, with a maximum of 3 minutes, nationally and internationally for promotional purposes (for short films, the total duration of the excerpts is not to exceed more than 10% of the film's running time).

6.6. Screening schedule:

General scheduling of the public screenings are entirely at the discretion of the festival.

6.7. Withdrawal:

A selected film cannot be withdrawn from the programme after June 10, 2018.

.

Press and Publicity

6.2.1 The owners of the films participating in the Festival are requested to send separately an adequate amount of electronic press kits (EPK) and stills to be made available to the Festival Press Office for distribution to the press and Festival guests.

6.2.2 After official selection of a film the Festival is qualified to use excerpts from the film, with a maximum of 3 minutes, nationally and internationally for promotional purposes (for documentaries and short films, the total duration of the excerpts is not to exceed more than 10% of the film running time).

6.2.3 For promotion of the whole selection and of each selected film, the Festival website is allowed to use any photo or digital film clip (less than 3' duration).

7. DISPATCH OF THE PRINTS/VIDEO OF SELECTED FILMS

7.1 Detailed print/video shipment information will follow upon acceptance of the film.

7.1.1 Unless authorized by the Festival, the print/video must be made available for the whole festival period and the print/video must arrive in Kosovo before July 10, 2018. The sender is requested to inform the Festival on the means of dispatch, date of shipment and Airway bill number. In case the Festival will share the print/video with another festival it is the responsibility of the participant to inform both festivals of correct shipping addresses and all contact details.

7.1.2 The film must be sent prepaid by sender. No collect shipments are accepted unless authorized by the Festival. The Festival will pay for the return transportation charges, excluding any additional costs for tax and custom clearance in country of return.

7.1.3 A pro forma invoice must accompany the print/video stating the name of the sender, the title of the film, format, length, and number of reels and whether it is in color or black and white. Please state: "Temporary export. For cultural purpose only. No commercial value. Insurance value for custom purpose only. No commercial transaction involved."

7.2 All prints will be returned within four weeks after the Festival. It's the responsibility of each participant to inform the Festival in due time on (any change in) the details of the return address as well as the desired date of arrival at the return address.

7.3 The insurance of the copies comes into effect the moment the film has arrived at the Festival's office or has been received by the agent at Prishtina Airport. The insurance remains in effect until the film is reshipped. In case of damage to or loss of a DCP or film during the Festival, the Festival is only responsible for the costs involved in making a new DCP/print or replacing the damaged reel(s) based on the current laboratory rates for ordering a standard print.

7.4 Damage to the film print or DCP must be reported to the Festival in writing within a month after return and prior to any following screening. Any claims will be judged by the reported state of the DCP/print. The insurance does not cover any damage during normal screening use.

8. CONCLUSION

Entry and participation of films implies unconditional acceptance of the regulations. In unspecified cases, the Festival Management will make a final decision.